

1st July 2019

Dear Parent/Carer,

IMPORTANT CHANGE TO YEAR 6 TRANSITION DAYS AT OUTWOOD ACADEMY RIPON

Due to the recent outbreak of Hepatitis A at Outwood Academy Ripon and in discussion with primary Headteachers, we have taken the decision to operate our Year 6 transition differently this year. The planned Y6 Transition Evening on 4th July and the Y6 Transition Day on 5th July will not take place and alternative arrangements have been made.

Alternative Year 6 Transition Arrangements

Welcome Letter – enclosed is a helpful welcome letter that covers all the information that would have been addressed in the Transition evening presentation. Additionally, we have provided answers to frequently asked question and set up a Transition Hotline and email so that any individual queries can be answered by our Assistant Principal for Deep Support Miss Hall.

Y7 Transition Day – We have changed our September start and welcome all new Year 7 students back on **Wednesday 4th September**. Only Year 7 and Year 11 students will be in the academy on that day with other year groups returning on Thursday 5th September 2019. This will allow staff to operate a fantastic transition day for our new Year 7s. We can't wait to meet you all.

Students requiring additional transition arrangements – We will continue our enhanced transition arrangements for all students who have been identified as requiring this additional support.

Enrolment Packs - We have included our enrolment pack. Please complete all sections of the enrolment pack and return it your primary school by Friday 5th July. We will be collecting the completed enrolment packs from primary schools on Monday 8th July.

Uniform – As we supply all Year 7 students with a free uniform bundle, we have rearranged our Trutex uniform fittings. These will now take place in your child's primary school as per the dates on the welcome letter. Additional, information on uniform can be found on our academy website, including guidance on how to order additional uniform items.

We apologise for the change to our transition arrangements. We look forward to welcoming your son/daughter on **Wednesday 4th September 2019**. Please do not hesitate to call or email our Transition hotline should you have further queries related to transition. I thank you in advance for your support and for the support of your primary school.

Yours sincerely



Gemma Trattles
Principal

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Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF.

VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.

A list of Directors' names is open to inspection at our registered office.

